

New Hamburg Hockey Association Coach Credential Requirements

A. Volunteers on team rosters must have these qualifications found at www.omha.net/coach.



TEAM OFFICIAL QUALIFICATION REQUIREMENTS

2023-2024

- All qualifications listed are the **MINIMUM REQUIREMENT**
- All Team Officials (Coach, Trainer, & Manager) require Respect in Sport (RIS) - Activity Leader or Speak Out!
- All Team Officials (Coach, Trainer, & Manager) require Gender Identity & Expression Course
- All Team Officials must complete Rowan's Law Resource Review & Acknowledgement
- All qualifications must be registered in the Hockey Canada Registry (HCR)

DIVISION	CATEGORY	HEAD COACH	ASSISTANT COACH	TRAINER
U7 U8 U9	ALL	Coach 1- Intro to Coach ¹	Coach 1- Intro to Coach ¹	HTCP Level 1
U10 U11	Representative	Coach 2-Coach Level Certified ³	Coach 2-Coach Level Trained ²	HTCP Level 1
U10 - U21	House League (HL) Local League (LL) Minor Development (MD) Select	Coach 2-Coach Level Trained ²	Coach 2-Coach Level Trained ²	HTCP Level 1
U12 U13 U14 U15 U16 U18 U21	Representative (Below A)	Development 1 Certified ⁵	Development 1 Trained ⁴	HTCP Level 1
U12 U13 U21	AAA/AA/A	Development 1 Certified ⁵	Development 1 Trained ⁴	HTCP Level 1
U14 U15 U16 U18	AA/A	Development 1 Certified ⁵	Development 1 Trained ⁴	HTCP Level 1
U14 U15 U16 U18	AAA	High Performance 1 Certified ⁶	Development 1 Trained ⁴	HTCP Level 1

COACHING QUALIFICATION LEGEND:

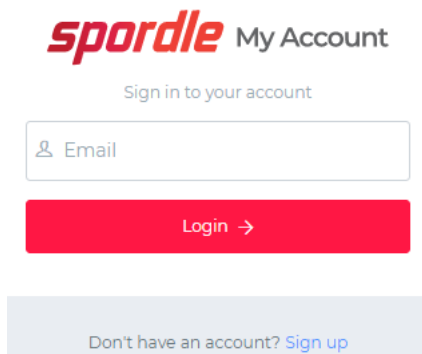
1. Coaches in divisions **U9** and Below **must** hold Coach 1-Intro to Coach - **No other qualifications are accepted**
2. Coach 2-Coach Level 'Trained' or higher: Coach 2-Coach Level 'Trained' or 'Certified'; Development 1 'Trained' or 'Certified'; High Performance 1 & 2 'Trained' or 'Certified'
3. Coach 2-Coach Level 'Certified' or higher: Coach 2-Coach Level 'Certified'; Development 1 'Trained' or 'Certified'; High Performance 1 & 2 'Trained' or 'Certified'
4. Development 1 'Trained' or higher: Development 1 'Trained' or 'Certified' or; High Performance 1 & 2 'Trained' or 'Certified'
5. Development 1 'Certified' or higher: Development 1 'Certified' or; High Performance 1 & 2 'Trained' or 'Certified'
6. High Performance 1 'Certified' or higher: High Performance 2 'Certified'

ACTING IN THE ROLE OF HEAD COACH:



Should a team's Head Coach not be available, an Assistant Coach rostered to that team is eligible to act in the role of Head Coach for that game only. If the Head Coach resigns or is removed from the position and subsequently removed from the team's Roster, the Association is responsible to Roster a new individual as Head Coach holding the qualifications appropriate to the role.

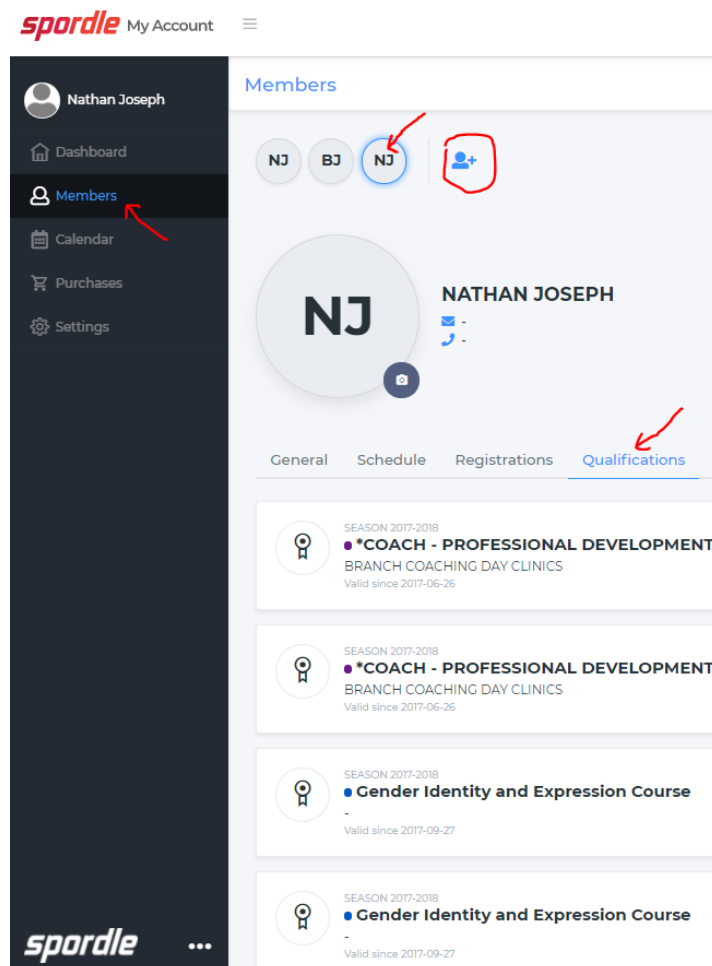
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- B. Volunteers can access their qualifications via the HCR 3.0 registration website account.spordle.com/login. You can create or login to your existing registration account. Note you can use the same account you registered your child to access your volunteering credentials.



The image shows the 'Spordle My Account' login page. At the top, it says 'Spordle My Account' with the Spordle logo in red. Below that is the text 'Sign in to your account'. There is a text input field labeled 'Email' with a person icon. Below the field is a red button labeled 'Login →'. At the bottom, there is a light blue button labeled 'Don't have an account? Sign up'.

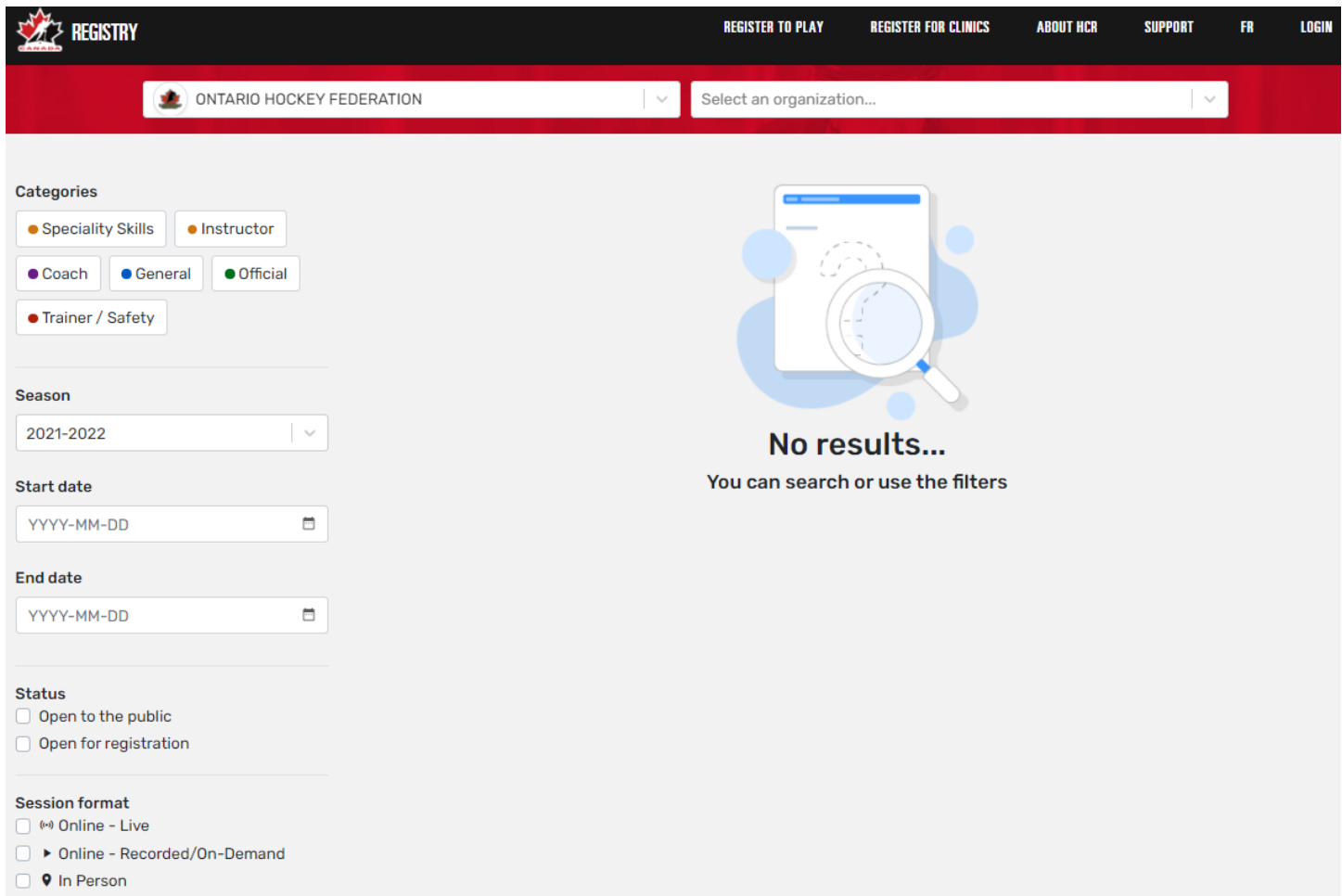
- C. Volunteers can be added by clicking on the  Members section on the left of the main dashboard. In the members section click on the  to add a new member, yourself as a volunteer. Click on the newly added member's initials and then qualifications to list your volunteer qualifications you hold.



The image shows the 'Spordle My Account' dashboard. On the left is a dark sidebar with a menu: 'Nathan Joseph' (with a person icon), 'Dashboard' (with a house icon), 'Members' (with a person icon and a red arrow pointing to it), 'Calendar' (with a calendar icon), 'Purchases' (with a shopping cart icon), and 'Settings' (with a gear icon). The main area is titled 'Members' and shows a row of member initials: 'NJ', 'BJ', 'NJ' (with a red circle around it), and an 'Add member' icon (a person with a plus sign, with a red box around it). Below this is a profile card for 'NATHAN JOSEPH' with a large 'NJ' initial and a camera icon. Under the profile card are tabs: 'General', 'Schedule', 'Registrations', and 'Qualifications' (with a red arrow pointing to it). Below the tabs is a list of qualifications, each with a medal icon, a season, a title, and a validity date. The qualifications listed are: 'SEASON 2017-2018 *COACH - PROFESSIONAL DEVELOPMENT BRANCH COACHING DAY CLINICS Valid since 2017-06-26' (two entries), and 'SEASON 2017-2018 Gender Identity and Expression Course - Valid since 2017-09-27' (two entries).

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D. Volunteers can signup for clinics using the register.hockeycanada.ca/clinics website.



The screenshot shows the Hockey Canada Registry website. The top navigation bar includes links for REGISTER TO PLAY, REGISTER FOR CLINICS, ABOUT HCR, SUPPORT, FR, and LOGIN. Below the navigation bar, there is a search bar with 'ONTARIO HOCKEY FEDERATION' selected and a dropdown for 'Select an organization...'. The main content area displays search filters on the left and a message on the right. The filters include Categories (Speciality Skills, Instructor, Coach, General, Official, Trainer / Safety), Season (2021-2022), Start date (YYYY-MM-DD), End date (YYYY-MM-DD), Status (Open to the public, Open for registration), and Session format (Online - Live, Online - Recorded/On-Demand, In Person). The message on the right says 'No results...' and 'You can search or use the filters'.

E. Volunteers can take the following courses to be on a team roster. Each team can have one OMHA approved Team Manager on their team roster without a coach or trainer certificate whom can sign the game sheet and be on the player bench. Head Coaches, Assistant Coaches and Trainers must have:

- a. Coach 1 – for Under 9 and below teams.
<https://www.omha.net/coach>
- b. Coach 2 – for Under 10 and above teams.
<https://www.omha.net/coach>
- c. HTCP Trainer – for all age categories.
<https://www.omha.net/trainer>

F. Additionally volunteers must have the following items to be assigned to a team roster.

1. **Vulnerable Sector Police Check** recordcheck.wrps.on.ca/Live/RecordCheck.aspx

- Completed online and must be picked up personally (photo ID required) and costs \$10.
- The location is at Police Reporting Centre at 150 Maple Grove Road, Cambridge 519-570-9777 ext. 8900
- The NHHA requirement is it must be done and updated every three years.

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2. Respect In Sport Activity Leader Course omha.respectgroupinc.com/

- An online course that takes a few hours and costs \$30.
- There is no expiration or renewal requirement for this course.
- It only has to be done once in a coach's lifetime career.

3. Gender Identity & Expression Course www.ohfhnoheo.com

- An online course that takes a few hours and there is no costs.
- There is no expiration or renewal requirement for this course.
- It only has to be done once in a coach's lifetime career.

4. Rowan's Law: Concussion Safety [https://newhamburghockey.com/Pages/10125/Rowan s Law](https://newhamburghockey.com/Pages/10125/Rowan_s_Law)

- A form that must be signed by coaches about concussions and there is are costs.
- There is no expiration or renewal requirement for this course.
- It only has to be done once in a coach's lifetime career.
- <https://www.ontario.ca/page/rowans-law-concussion-safety>

G. Volunteers are responsible for keeping their credentials up-to-date each season. Rep volunteers with spring tryouts are required to have their credentials updated by the end of spring tryouts in order to finalize their team roster. Rep volunteers with fall tryouts and Local League volunteers are required to have their credentials updated by no later than October 1st in order to be on a team roster. This applies for all 5 members of the team roster, not just the head coach.

H. OMHA does change the requirements for volunteer qualification each year. This document might not have the most up-to-date information and it is recommended that volunteers use this as training and understanding tool and follow the OMHA website to ensure they have their proper credentials. www.omha.net/coach.

I. NHHA will reimburse volunteers that have filled out a NHHA coach's application ([https://newhamburghockey.com/Forms/3101/2020-21 Coaching Application/](https://newhamburghockey.com/Forms/3101/2020-21_Coaching_Application/)) and have been approved by the NHHA Executive and assigned to a team by the NHHA Coach Committee Chair. Online submission at: [https://newhamburghockey.com/Forms/2265/Hockey Canada Course Expense Reimbursement Form/](https://newhamburghockey.com/Forms/2265/Hockey_Canada_Course_Expense_Reimbursement_Form/)

J. Revision Log

0.00	19.07.27	Initial Create	Nathan Joseph
0.01	19.11.19	Added Rowan's Law Form Requirements	Nathan Joseph
1.02	20.09.30	Added Return to Hockey Safety Online Course	Nathan Joseph
1.03	21.07.30	Updated with new HCR 3.0 system	Nathan Joseph
1.04	23.05.09	Updated 2023 credentials, removed safe hockey return	Nathan Joseph