



## Re-Opening Guidelines and Protocols in Step 3

### Wilmot Recreation Complex Arena Facility

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Thank you for renting one of Wilmot Township's Facilities. Please take a moment to review the information below as it contains important information pertaining to the Township of Wilmot regulations regarding your rental and the COVID Pandemic.

## COVID Specific Info

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1. Prior to entering any Township Facility, all visitors must adhere to the following guidelines:
  - Masks must be worn in the facility except when on the ice surface.
  - Practice physical distancing (2 meters)
  - Stay home if you are not feeling well, have been in contact with a confirmed or probable case of COVID-19; or have recently travelled or been in close contact with someone who has travelled outside of Canada in the past 14 days
  - Use proper hygiene and wash hands frequently
  
2. Dropping off participants and drop off zones
  - The rental group is responsible for developing a drop of/pick up protocol that is reviewed by the Township.
  - When dropping off a participant, use a parking space. Do not drop off participants in the fire exit in front of the building.
  - You may also use the designated drop off location located beside the arena.
  
3. Entrance Process
  - Wilmot Recreation Complex doors are now unlocked and open for the general public and users.
  - Attendees for your ice rental will need to be documented for COVID contact tracing purposes. This includes all attendees on the ice, coaching staff, parents, guardians, and spectators. You are responsible for screening your coaching staff, participants and parents. Records must be kept by the permit holder for a minimum of four (4) weeks and must be shared with Waterloo Region Public Health within 24 hours if required.
  - General public and other spectators may screen with the Township of Wilmot contact tracing 'QR' code, or website link [Covid Screening form - Facility visitors - Township of Wilmot](#).



#### 4. Dressing Rooms

- Dressing rooms are available for use, and can be accessed 15 minutes prior to your ice time, and must be vacated 15 minutes after your ice time.
- The showers will not be available for your use after your ice rental. Please shower at home.
- Physical Distancing must be practiced, and masks must be worn. Masks can be removed at the time players are ready to put helmets on and access the ice surface.
- It is recommended that players come dressed as much as possible.
- Capacity limits for dressing rooms will be posted on the dressing room doors. Please do not exceed numbers to allow for adequate physical distancing.

#### 5. Ice Surface

- Maximum capacity for on the ice surface including the player bench is 75.
- Physical distancing and masks are not required while engaged in sport.

#### 6. Parents/Spectators

- Parents and Spectators are permitted in the facility, including stands and the lobby.
- All attendees must screen prior to coming to the facility and provide contact tracing information either with their organization or the Wilmot Township link.
- Physical distancing and masks are required
- Viewing areas are limited to 50% capacity. Capacity limits will be posted accordingly.

#### 7. Warm up/Dryland training is NOT permitted in the facility or in the parking lot.

#### 8. Facility capacity limits;

- Ice Surface (Schout & Optimist Ice Pads) – Maximum of 75 participants (players, coaches, team staff)
- Schout Pad Spectator Seating – Maximum of 500 spectators at any given time
- Optimist Pad Spectator Seating – Maximum of 250 spectators at any given time
- Dressing Rooms 1, 2, 3, 4, 5, 7, 8, 11, 12 – Maximum capacity of 15
- Dressing Rooms 9 & 10 – Maximum capacity of 12
- Referee Rooms 1 & 2 – Maximum capacity of 5

# COVID-19 Terms and Conditions

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## **Covid-19 Waiver for Facility Rentals**

The Township is committed to providing a safe, clean environment. To accomplish this goal, we look forward to working with all stakeholders in respecting the controls being put in place to ensure that all who enter, and leave our facilities remain healthy.

### **Rental Group Responsibilities:**

- The renter is responsible for ensuring all Public Health and municipal guidelines are followed, including enforcement of physical distancing of 2m or 6ft for all participants and coaches.
- The renter is responsible to develop and implement a COVID mitigation plan and ensure that it is adequate for your intended use and the mitigation of COVID related risks associated with the intended activities. In addition, any liability associated with these measures or alleged failures to protect attendees/third parties stemming from the rental/booking is not the responsibility of the township.
- Rental Groups must develop and provide the applicable mitigation plan protocol and behaviour expectations developed by the Rental Group to all participants and support guardians associated with the rental.
- Rental groups are responsible for ensuring their COVID-19 protocols are updated regularly to meet current Health Regulations and Government guidelines related to COVID- 19.
- When reporting accidents or incidents to the Township, possible contracting or exposure to COVID or viral infection arising from your rental must be documented on the incident/accident report form. This form must be submitted to Township staff immediately once notified the incident has occurred.

### **Prior to entering any Township Facility, all participants and visitors must adhere to the following guidelines:**

- Please stay home if you are not feeling well, been in contact with a confirmed or probable case of COVID-19; or have recently travelled or been in close contact with someone who has travelled in the past 14 days
- Use proper hygiene and wash hands frequently
- Always practice safe physical distancing (2 meters)

### **Rental Conditions:**

Rental agreements may be cancelled due to force majeure (in particular due to COVID), should there be a cancellation of your rental permit due to any such cause, the Township of Wilmot will not be responsible for any costs whatsoever associated with the cancellation.

Any liability associated with these measures or alleged failures to protect attendees/third parties stemming from the rental/booking is not the responsibility of the Township. If you have purchased your liability insurance through Gameday, the renter and participants must be made aware that they have excluded coverage for COVID or viral infection losses, and that a lack of insurance coverage does not prevent possible actions being commenced against you for the use of our facilities/outdoor spaces.

**The Renter agrees to hold and save harmless The Township of Wilmot for any actions, claims or proceedings for injuries, damages, personal loss or other loss, caused by the negligence of The Renter and guests of The Renter for use of Township premises arising out of this said rental contract.**